

FOOTHILL/CITRUS SOCCER OFFICIALS ASSOCIATION
CONSTITUTION AND BY-LAWS

January 15, 2015

I. NAME

The name of this organization shall be Foothill/Citrus Soccer Officials Association hereafter referred to as FCSOA.

II. PURPOSE

The FCSOA shall be organized as a non-profit association with the purposes of recruiting, training and certifying referees for the California Interscholastic Federation (CIF) which sanctions high school soccer matches in Southern California.

III. OBJECTIVES

- A. To standardize the interpretation of National Federation of High School soccer rules and the mechanics for officiating.
- B. To further promote the interest and welfare of its membership and prospective members and candidates.
- C. To further promote the game of soccer at all levels, particularly at the high school level.

IV. AFFILIATIONS

FCSOA shall be affiliated with the Southern California Soccer Officials Association (SCSOA) for the purpose of coordinating soccer officiating at the high school level.

V. MEMBERSHIP

FCSOA membership shall be open to any person desiring to referee high school soccer. The Ranking Committee shall review the ability of applicants and shall recommend certification and classification for FCSOA referee members. The applicant shall be placed on the membership roster and the classification list for high school assignment considerations.

VI. DUES

Members shall pay an annual fee before the start of the high school season if they desire to officiate high school matches. A portion of the fee shall be used to provide liability insurance for members in good standing and to cover the cost of high school rule books provided to each member of FCSOA upon annual registration. All monies collected shall be used only to further the purpose and objectives of FCSOA.

VII. MEETINGS

An Annual General Membership (AGM) Meeting shall be held in January of each year. Additionally, instructional training meetings, consistent with the requirements of SCSOA and CIF, shall be completed prior to the start of the high school soccer season. Any member of the FCSOA Board of Directors can call a special business meeting at any time with a mailing to FCSOA members or at an announced training meeting. Membership and special business meetings must be announced by a mailing (electronic or paper) to the general membership.

Voting on matters of business affairs considered in any meeting shall be by simple majority, a quorum being present, with each member having one vote. Robert's Rules of Order shall govern the procedural conduct of all meetings in so far as they do not conflict with provisions of these By-Laws.

Minutes of all FCSOA Board meetings shall be kept by the Secretary and shall be available at the next meeting. Minutes of FCSOA Board meetings shall be available to individual members upon request. The Secretary shall keep a copy of the minutes for a period of 24 months.

A quorum at the Annual General Membership (AGM) Meeting shall be 10% of the membership of FCSOA. A quorum at monthly Board meetings shall be ONE MORE than half of its members.

VIII. ASSOCIATION OFFICERS

The elected officers of the Association shall be:

- (A) President
- (B) Vice President
- (C) Secretary
- (D) Treasurer
- (E) At-Large Representative I
- (F) At-Large Representative II

Association Officers shall be elected for a two-year term.

The appointed officers of the Association shall be:

Assessment Chairman
Instructional Chairman
Ranking Committee Chairman

IX. BOARD OF DIRECTORS

The Board of Directors shall consist of the elected and appointed officers and the Immediate Past President. The current Board of Directors' term year shall end at the conclusion of the annual State Regional Tournament and the new term year shall commence immediately. The Board shall plan the Association meetings, direct recruiting, training and certification programs, as well as oversee the welfare of the membership. Board meetings shall be called by the President or by a majority of the members of the Board.

X. ELECTION OF OFFICERS

The annual election of the officers shall be conducted at the Annual General Membership (AGM) Meeting held in January of each year. The President upon approval of the Board of Directors shall fill vacancies on the Board. All association members are eligible to be candidates for election to any officer position except President. A FCSOA member must have completed one year of service on the Board as either an elected or appointed member in order to be eligible to be a candidate for president.

Elections for the positions of President, Secretary and At-Large Representative I shall be conducted at the Annual General Membership Meeting in odd number years. Elections for the positions of Vice-President, Treasurer and At-Large Representative II shall be conducted at the Annual General Membership Meeting in even number years.

XI. APPOINTMENTS

Nominations for appointed officers to the Board of Directors shall be made by the President and approved by the Board. Appointed officers' term(s) shall coincide with that of the current President. Approved appointments shall be announced to the membership at the next announced meeting.

XII. AMENDMENTS

Amendments to this Constitution and By-Laws can be made by a TWO-THIRDS vote of the members present at any regularly announced membership meeting. Proposed amendments shall be presented in writing to the members present at the meeting.

XIII. TOURNAMENT GAME FEES

The game fee for tournaments shall be in accordance with the CIF Blue Book fees for tournaments.

XIV. ASSIGNOR

1. The Board of Directors shall designate a local Assignor who shall be a FCSOA member in good standing.
2. The designated Assignor shall meet the following minimum requirements:
 - a. High school soccer officiating experience
 - b. In-depth knowledge of CIF Blue Book rules and, in general, of high school soccer rules
 - c. Familiar with high school training and annual re-certification requirements
 - d. Have a high degree of demonstrated administrative professional skills
3. The Assignor shall be responsible to SCSOA through CIF-Southern Section and through its respective CIF Area Liaison.
4. Annual Assignor duties will commence in conjunction with the Board of Directors' term year (see item IX).
5. The Assignor shall maintain a qualifications record of each member affiliated with FCSOA and, under delegated authority from SCSOA, assign appropriately qualified and certified members to all scheduled high school games in the area.

XV. ASSIGNOR GUIDELINES

1. The FCSOA Assignor shall only assign certified FCSOA officials to all games.
2. The officials shall be assigned to the games based upon their FCSOA ratings. The Ranking Committee shall review all members' ratings annually.
3. Officials that are rated 500 shall not be assigned to work varsity games unless no other higher rated official is available.
4. Officials that are rated 100 shall be assigned to work varsity games as the lead referee and shall be selected before any assignment of lower rated officials. Officials that are rated 200, 300 and 400 shall be assigned to varsity games using the highest rated officials first (100 to 400). This procedure is to assure that the most qualified officials are assigned first to varsity level games.
5. All games officiated with the Diagonal System of Control (3 referees) shall have officials that are experienced in officiating the Diagonal System of Control.
6. These guidelines are to be used for all CIF-sanctioned games including tournament, pre-, regular season and playoff games.