

**FOOTHILL / CITRUS SOCCER OFFICIALS ASSOCIATION**  
**CONSTITUTION AND BY-LAWS**

**I. NAME**

The name of this organization shall be the Foothill / Citrus Soccer Officials Association hereafter referred to as FCSOA.

**II. PURPOSE**

The FCSOA shall be organized as a non profit association with the purposes of recruiting, training and certifying referee officials for the California Interscholastic Federation (CIF) that sanctions High School soccer matches in Southern California.

**III. OBJECTIVES**

- A. To standardize the interpretation of the National High School Federation soccer rules and the mechanics for officiating.
- B. To further promote the interest and welfare of its membership and prospective members and candidates.
- C. To further promote the game of soccer at all levels, particularly at the High School level.

**IV. AFFILIATIONS**

FCSOA shall be affiliated with the Southern California Officials Association (SCSOA) for the purpose of coordinating soccer officiating at the High School level.

**V. MEMBERSHIP**

FCSOA membership shall be opened to any person desiring to referee High School soccer. The Ranking Committee shall review the ability of applicants and shall recommend certification and classification for FCSOA referee members. The applicant shall be placed on the membership roster and the classification list for High School assignment considerations.

**VI. DUES**

Members shall pay an annual fee before the start of the High School season if they desire to officiate in High School matches. A portion of the fee shall be diverted to provide liability insurance for members in good standing and to cover the cost of High School rule books provided to each member of FCSOA upon annual registration. All monies collected shall be used only to further the purpose and objectives of FCSOA.

**VII. MEETINGS**

An Annual General Membership (AGM) meeting shall be held in January of each year; additionally, instructional training meetings, consistent with the requirements of SCSOA shall be completed prior to the start of the High School officiating season. Special Business Meetings can be called by any Board member at any time with a mailing to members or at an announced training meeting. Membership and Special Business Meetings must be announced by a mailing to the members.

Voting on matters of business affairs considered in any meeting shall be by simple majority, a quorum being present with each member having one vote. Roberts Rules of Order shall govern the procedural conduct of all meetings in so far as they shall not conflict with provisions of the By-Laws.

Minutes of all FCSSOA Board meetings shall be kept by the Secretary and shall be available at the next meeting. Minutes of FCSSOA Board meetings shall be available to individual membership upon request. The Secretary shall keep a copy of the minutes for a period of twenty four months.

A quorum at the Annual General Meeting shall be 10% of the membership of FCSSOA. A quorum at **Board Meetings** shall be ONE MORE than half of its members in attendance.

## VIII. ASSOCIATION OFFICERS

The elected **officers** of the **Association** shall be

- |                               |                                |
|-------------------------------|--------------------------------|
| (A) President                 | (B) Vice President             |
| (C) Secretary                 | (D) Treasurer                  |
| (E) At Large-Representative I | (F) At Large-Representative II |

Association Officers shall be elected for a two year term.

The appointed **officers** of the **Association** shall be

Assessment Chairman  
Instructional Chairman  
Ranking Committee Chairman

## IX. BOARD OF DIRECTORS

The Board of Directors shall consist of the elected and appointed officers and the Immediate Past President. The Board shall plan the Association meetings, directs recruiting, training and certification programs, as well as, oversees the welfare of the membership. Board meetings shall be called by the President or by a majority of the members of the Board.

## X. ELECTION OF OFFICERS

The annual election of the officers shall be conducted at the first January meeting of the general membership. Vacancies on the Board shall be filled by the President upon approval of the Board. Approved appointments shall be announced to the membership at the next announced meeting. All Association members are eligible to be candidates for election to any officer position except President. For the President position, a member must have completed one year of service on the Board as either an elected or appointed member.

Elections for the positions of President, Secretary and At Large-Representative-I shall be conducted at the Annual General Meeting on odd number years. Elections for the positions of Vice-President, Treasurer and At Large Representative-II shall be conducted at the Annual General Meeting on even number years.

## **XI. APPOINTMENTS**

Appointments shall be made by the President and ratified by the Board of Directors. Approved appointments shall be announced to the membership at the next announced meeting.

## **XII. AMENDMENTS**

Amendments to this Constitution and By-Laws can be made by a TWO-THIRDS vote of the members present at any regular announced membership meeting. Proposed amendments shall be presented in writing to the members present at the meeting.

## **XIII. TOURNAMENT GAME FEES**

The game fee for tournaments shall in accordance with the CIF Blue Book fees for tournaments.

## **XIV. FCSOA ASSIGNOR**

1. The Board of Directors shall designate a Local Assignor who shall be a member in good standing.
2. The designated assignor shall meet the following minimum requirements:  
High School officiating soccer experience
  - a. In-depth knowledge of CIF rules and, in general, for High School Soccer
  - b. Familiar with High School training and annual re-certification requirements.
  - c. Shall have a high degree of demonstrated administrative professional skills.
3. The assignor shall be responsible to SCSOA through CIF-Southern Section, and through its respective CIF Area Liaison
4. Annual Assignor duties will commence on June of upcoming season through March following the completed season.
5. The Assignor shall maintain a qualifications record of each member affiliated with FCSOA and under delegated authority from the SCSOA organization to assign appropriately qualified certified members to all scheduled high school games in the area

## **XV. ASSIGNOR GUIDELINES**

1. The FCSOA assignor shall assign ONLY CERTIFIED OFFICIALS to all games.
2. The officials shall be assigned to the games based upon the SCSOA ratings. The ratings shall be reviewed annually by the Executive Board.
3. Officials that are rated 500 shall not be assigned to work varsity games unless no other higher rated official is available.
4. The 100 rated officials shall be assigned to work varsity games as the lead referee and shall be selected before any assignment of lower rated officials. The 200,300 and 400 rated officials shall be assigned to varsity games using the highest rated officials first (100 to 400). This procedure is to assure that the most qualified officials are first assigned to varsity level games.
5. All games officiated with the Diagonal System of Control (3 referees) shall have officials that are experienced in officiating the Diagonal System of Control.

These guidelines are to be used for all FCSOA sanctioned games including tournament, pre or regular season games.